



# Horicon / Leopold Complex Volunteer Internship – Biological

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**Job Title:** Biological Intern

**Employee Contact:** Sadie O'Dell, Wildlife Biologist

**Overview:** Work cooperatively with Employee Contact and/or other staff in providing support for the Complex's biological program.

**Responsibilities:**

- Assist Refuge staff with waterbird surveys.
- Assist Private Lands with wetland restorations.
- Assist Refuge staff with removal of carp.
- Assist with monitoring water levels and water management.
- Conduct aquatic vegetation surveys.
- Collect and process native prairie seeds.
- Monitor and/or remove invasive plant species.
- Nest box monitoring
- Bird banding
- GPS/mapping projects
- Conduct brood surveys of nesting ducks.
- Report hours weekly to the Employee Contact.
- Represent the U.S. Fish and Wildlife Service in a professional manner.

**Special Notes:** All materials, training, and equipment will be provided by Horicon NWR. Housing not available. Program is currently "volunteer" only – no stipend provided. Opportunities also exist to work with Refuge visitor services program and state agencies.

**Qualifications:** Experience and post-secondary education in any of the following: biology, ecology, wildlife management, environmental education, interpretation, or other related field. Computer experience highly desirable. Junior or senior standing preferred. Willingness to work with Refuge employees and other volunteers as a team. Motivated, enthusiastic, and self-directed.

**Application Deadline:** February 1<sup>st</sup> , notification by February 15<sup>th</sup> (annually)

**Training:** Orientation and tour, defensive driving course, other as available.

**Evaluation:** Will be informal and ongoing throughout the internship.

**Commitment:** Full time (40 hour week). May-August preferred but some flexibility.

**Contact:** Sadie O'Dell, Horicon National Wildlife Refuge,  
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